

Change of Authorized Signers Form

Important Information-USA Patriot Act: Federal law requires all financial institution to obtain, verify and record information that identifies each person who opens and account. What this means for you: when you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. This information will be verified to ensure the identity of all individuals opening and account.

1. Account Registration

Entity Name

Account Number Fund Number(s)

Daytime Telephone Number

2. Authorized Signers (list all individuals authorized to sign on behalf of the corporation/association/organization above. List only those signers who have been authorized by resolution of the organization's governing body. If there are additional signers, please provide the information in the same format on a separate sheet.)

Name/Title Signature

SS# Date of Birth

Street Address

City State Zip

Name/Title Signature

SS# Date of Birth

Street Address

City State Zip

Name/Title Signature

SS# Date of Birth

Street Address

City State Zip

I(We) understand that this request will not be honored unless the signature of each previous required authorized signer is guaranteed. Please have all previously required signers authorize this change by signing below.

Previous Authorized Signature Date Medallion Signature Guarantee

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Medallion Signature Guarantee Instructions

You may have your signature guaranteed by one of the following:

- a) A commercial bank, savings bank or credit union
- b) A trust company, or;
- c) A member of a national securities exchange (brokerage firm)

How to have your signature guaranteed:

- 1. Take this *unsigned* form to one of the above. Ask for an officer to medallion guarantee your signature. The officer will ask for your driver’s license and/or other identification.
- 2. An acceptable signature guarantee must contain the words “Medallion Signature Guaranteed” and the name of the institution on a rubber stamp. The guaranteeing officer signs in the space, and writes his/her title.
- 3. If you savings and loan or credit union does not have a signature guarantee stamp, we will accept a signature guarantee as follows:
The savings and loan signature guarantee must be typed on bank or credit union letterhead, and contain all information in 2, above. The guarantee must also contain the bank or credit union seal.
- 4. Mail the completed form to:
Calvert
P.O. Box 219544
Kansas City, MO 64121-9544

Please note:

We do *not* accept signature verifications, signature endorsements, typed verifications or certifications, or notarized signatures.

Also, if you are changing your name, your old and new name and signatures must appear and be signature guaranteed.